

**LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING**

**October 21, 2021
620 Broadway St.**

PRESENT: Susan Rohrer, Keith Leesman, Tim Bacus, Thomas Zwilling, Bill Vinyard
Caitlin Lore.

ALSO PRESENT: Mike Starasta, Caroline Kiest, April Jensen, from the Garrett Agency
Kelly Gleason, Mel Anderson.

1. CALL TO ORDER: Rohrer calls the Lincoln Public Library Board Meeting for October
21, 2021 at 5:27 pm.

Kelly Gleason from Garrett Agency presents Blue Cross health insurance folders to the Board. Kelly explains to the Board there was decrease in previous 2 years and this year there is 20.6 % increase. Kelly says on page 4 of the packet will explain the increase and she said it was due to more claims. Bacus asked if the claims are lower for the current year would the library get a decrease. Kelly said probably not. Kelly said on page 3, provides a more simplified plan. Kelly said if the Library left the grandfathered plan, the Library wouldn't be able to come back to that particular plan. Kelly explains the other 3 insurance options. Rohrer concerned about Blue Cross not including Springfield Clinic and employees finding other doctors but having other insurance options if Blue Cross doesn't take in Springfield Clinic. Bacus asked if the Library could lock the insurance price for 2 years. Kelly said it is only for 1 year. Bacus asked if the Library could go in with an Association plan. Leesman asked if the Library goes with an Association plan can the Library change insurance. Kelly said no.

Rohrer thanked Kelly Gleason and Mel Anderson from Garrett Agency for coming by to explain the Blue Cross insurance renewal.

Gleason and Anderson left at 5:50 pm.

2. ADDITIONS TO THE AGENDA: Starasta said added additions under the
miscellaneous.

Rohrer said the Sojourn Women's group appreciated the Library staff being very helpful.

3. EXECUTIVE SESSION – Including 5 ILCS 120/02(c)(1) and/or (6): Bacus asked
for a motion to go into Executive Session. Lore seconded. Motion carried 6 – 0.
Executive session started at 6:00 pm.

4. PUBLIC COMMENTS: None.

5. APPROVAL OF THE MINUTES/CORRECTIONS: Leesman asked for a motion to approve Library Board Meeting Minutes from September 16, 2021 and Library Board Committee Meeting Minutes from October 14, 2021. Lore seconded. Motion carried 6 – 0.

6. NEW BUSINESS

a: Monthly financial reports: Starasta found statements from Abbott Accounting, Nov./Dec.

2005 and passed them around to the Board. Starasta said the current financial reports show how much money is spent. Bacus said numbers needed to be provided to fill in the Budget and how is spent during the fiscal year. Vinyard said there are better financial statements prior to 2005. Starasta said the current financial statements started in 2006. Bacus said there should be a spreadsheet for the monthly expenditures. Rohrer said to see how the increase in health insurance and the Annex expansion will affect the Budget. Vinyard asked for a motion to accept the September financial reports. Leesman seconded. Motion carried 6 – 0.

b: Report from April: Jensen asked if the Board has any question about her report. Jensen said she talked to Aaron Pickett about the Annex exterior door. Jensen said she will be increasing the Library's e-material. Vinyard asked about the Share app. Jensen explains the Share app. to the Board.

Zwilling returned .Rohrer asked Zwilling about the Executive Session. Zwilling said you can't hear anything on the tape. Bacus makes a motion to leave Executive Session. Vinyard seconded. Motion carried 6 -0.

c: Report from Donna: Leesman asked about the new hire. Starasta said it's about Christy.

d: Report from Caroline: Kiest asked the Board if they had any questions about her report.

Jensen told the Board about the Library statistics and numbers are falling. Jensen said the numbers for patrons are dropping. Bacus told Jensen to make a chart. Rohrer said people are still reluctant to come out because of COVID.

7. OLD BUSINESS/FEEDBACK AND FOLLOW-UP

Zwilling asked how it will affect the employees if Springfield Clinic doesn't sign up with Blue Cross insurance. Starasta said employees will change doctors. Rohrer said the Library can revisit the insurance at a later date if Springfield Clinic options out. Zwilling asked for a motion to continue with Blue Cross Insurance renewal. Lore seconded. Motion carried 6 – 0.

a: Budget: Starasta says the Annual report must be filled out 3/5 form and needs to be signed off. Bacus asked when it needs to be signed. Starasta said it is due in November. Bacus asked for a motion to approve the fiscal report prepared by Abbott Accounting. Vinyard seconded. Motion carried 6 – 0.

b: Tile work: Ackerman isn't finished with the interior work.

Bacus asked Starasta how the health insurance increase will affect the Budget. Starasta said it will be okay.

c: Heartland Building Ideas/Architect: Rohrer said to keep this on the agenda.

8. DIRECTOR'S REPORT

a: Scans of Negatives/other photographic scans. Promotions: Rohrer said the pictures look great. Starasta said people are looking at them. Rohrer said the Logan County Genealogical and Historical Society is giving a talk about the Larry Shroyer collection and the Library should participate.

b: Beltone: Rohrer asked about the renewing Beltone's lease. Vinyard looks at the lease renewal Starasta gave to him. Vinyard will look at last year's lease. Starasta said Pamela from Beltone will meet with Starasta and Vinyard on Wednesday, October 27, 2021 at 9:30 am.

c: COVID Vaccinations: Rohrer asked Starasta to pursue to have the Library a vaccination site. Starasta said he had difficult time contacting the state. Zwilling told Starasta to get hold of the Logan County Health Department. Zwilling asked for a motion to have Lincoln Public Library as a COVID vaccination site. Leesman seconded. Motion carried 6 -0.

d: Standardization Project: Starasta said the policy was listed in alphabetical order and he is going to change to subject matter. Starasta is checking into what other libraries are doing for their Library policies.

e: Misc./Additional items: Starasta said he is meeting the Lincoln Questers on Monday afternoon, October 25, 2021 to talk about the Library. Starasta asked to Board if it would be okay for a Christmas party at Guzzardo' restaurant. Rohrer said that should be okay. Rohrer said she will not be at the November meeting.

9. ADJOURNMENT: Vinyard asked for a motion to adjourn the Lincoln Public Library Board of Trustees Meeting on October 21, 2021. Zwilling seconded. Motion carried 6 -0 .

Meeting ended at 7:45 pm.

Respectfully submitted,

Caroline Kiest
Recording Secretary